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ANNUAL PROGRAM

TITLE II

LIBRARY SERVICES AND CONSTRUCTION ACT

1985 - 1986

S. C. STATE LIBRARY

MAR 14 1986

STATE DOCUMENTS

South Carolina State Library
1500 Senate Street
Post Office Box 11469
Columbia, South Carolina 29211

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Fiscal Year 1986
Title II
Project I. Public Library
Construction

I. Objectives

The purpose of this project is to provide public library facilities adequate in space, design, and access to meet the needs of the community. To this end the project will insure wise and economical use of federal and local funds in the construction of library facilities; will assure that new facilities provide the maximum in function, efficiency and economy of maintenance; and will make construction funds available to the greatest number of communities for the wisest and best development of library facilities to reach the greatest number of people. Construction projects eligible for Title II grants are:

1. Construction of a new county or regional headquarters building or the enlarging of existing county or regional headquarters buildings.
2. Construction or enlargement of branch library buildings serving a population area of 20,000 or more in county or regional systems. (The Plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)
3. Construction or enlargement of branch library buildings serving a population area of 5,000 - 20,000 in county or regional systems. (The Plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)
4. Renovation of an existing county or regional headquarters building or branch library building to make it accessible to the physically handicapped as required in American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped.
5. Renovation of an existing county or regional headquarters building or branch library building for energy conservation.
6. Renovation of an existing county or regional headquarters building or branch library building to accommodate new technologies.

II. Relationship to Long-Range Program

The project supports Objective 4 of Goal II of the Long-Range Program:

"To encourage provision of public library facilities adequate in space, design, and access to meet the needs of the community."

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III. What the Project Expects to Accomplish

With the resources available to it under Title II, the State Library will assist as many libraries as possible in the construction, enlargement, or renovation of public library buildings designed to meet the needs of the public, to be accessible to the handicapped, to be energy efficient, or to accommodate new technologies.

IV. Needs Assessment

In 1980 the U.S. National Public Library Space Needs Assessment Survey indicated that forty-six (46) public library construction projects would be needed by 1985 in South Carolina. These consisted of nine new headquarters buildings, nine headquarters expansions, twenty-two new branches, and six branch expansions. Of these, eleven projects have been completed with Jobs Bill funding. Four projects are projected using LSCA Title II FY 85 funds. Public library directors have since identified additional building projects. The South Carolina Program for Library Development 1985-1988 identified 86 major projects with an additional 50 renovations. If South Carolina's public libraries are going to reach their goal of expanding and improving public library services throughout the state, additional space is required. However, construction projects will be approved only for those libraries which are without adequate library facilities necessary to develop library services.

V. Who Is To Be Served

The educational, economic, and cultural enrichment of all citizens of the counties or communities receiving construction grants will be furthered by this project, which is intended to increase the space available for the provision of expanded and improved public library service.

VI. Activities To Be Used To Meet Objectives and Needs

The allocation of funds for construction projects will be as follows:

Branch libraries (permanent or temporary) serving populations of 5,000 - 20,000 in systems meeting requirements for State and Federal grants, \$50,000 or 50 per cent of the cost of the total project, whichever is the smaller.

Branch libraries (permanent or temporary) serving populations over 20,000 in systems meeting requirements for State and Federal grants, \$75,000 or 50 per cent of the cost of the total project, whichever is the smaller.

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The headquarters of county and regional systems meeting all requirements for State and Federal grants and serving under 50,000, \$100,000 or 50 per cent of the total cost of the construction project, whichever is the smaller.

The headquarters of county and regional systems serving 50,000 to 100,000 and meeting State and Federal requirements for grants, \$150,000 or 50 per cent of the total cost of the project, whichever is the smaller.

The headquarters of county and regional systems serving over 100,000 and meeting State and Federal requirements for grants, \$200,000 or 50 per cent of the total cost of the project, whichever amount is the smaller.

Renovation of headquarters or branch library buildings for accessibility for the handicapped, energy conservation, or to accommodate new technologies.

The amount of each grant will be determined individually on the basis of the nature and extent of the renovation required and on the other funding available. In no case shall a grant exceed 50% of the cost of renovations specifically required to assure access and usability for the handicapped, energy efficiency, or to accommodate new technologies.

In addition to the face value of the grant each recipient will be eligible for an additional sum needed to cover the costs of review required by regulations. The State Library will not use Title II funds for its administration of this project.

In the event the number of approvable construction projects received is not sufficient to utilize all available funds, the State Library reserves the right to allocate additional funds within the limits of the Federal/State matching ratio.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 86 in counties receiving grants. To participate in the Title II program, the public library must be legally established and meet requirements for State Aid and for participation in grants-in-aid from Federal funds administered by the State Library.

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VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and libraries receiving grants.

IX. Estimated Cost of and Sources of Funding

<u>Federal</u>	<u>Local</u>	<u>Total</u>
\$363,196	\$363,196	\$726,392

X. Method of Administering Project

The State Library will administer this project with existing staff. The State Librarian will provide overall supervision for this project, which will be coordinated by the Deputy Director for Library Development with the assistance of the Director of Field Services. Field Service Librarians will assist counties assigned to them with the application process, the written building plan, needs assessment, and other activities as necessary. The Office of the State Engineer will provide the required review of all plans for structural integrity. The State Fire Marshall will review them for fire safety compliance. The State Library will contract on a job basis with a library building consultant to review the library functions of the building.

Administrative costs for the Title II program will be charged to Title I, Project IA (General Administration).

XI. Method of Evaluation

The State Library will evaluate each application to determine eligibility. Once a grant is approved the State Library will provide technical assistance and review before construction begins. During construction the State Library will work with the libraries to ensure that contractor(s) meet schedules, follow applicable regulations, and construct the building in accordance with specifications approved by the State Library. Periodic site visits will be made to verify the above. After the building is completed the State Library will make a final inspection of the building. A fiscal audit of the owner's accounts and records of both local and Federal funds will be made as soon as practicable after construction has been completed. This audit is to assure that Federal funds expended on the project are equal to the applicable Federal share of the actual allowable costs incurred by the library in constructing and equipping the project as approved and in accordance with applicable laws, regulations, and policies established for the program.



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Overall the project will be evaluated on the number of new library buildings constructed in areas which previously had no public library facility or which had an inadequate facility. Areas without library facilities necessary to develop services or facilities which are inadequate to provide services are those areas which do not have a facility to meet standards appropriate to their size on the basis of population served. Standards to be used in the evaluation of adequacy of the library facility will be Pamphlet No. 13, "Small Libraries Project," The Small Library Building (Library Administration Division, American Library Association, 1962) and in Wheeler and Goldhor's Practical Administration of Public Libraries, by Joseph L. Wheeler and Herbert Goldhor, revised by Carlton Rochell, (Harper, 1981), p. 464.